



MALTAENTERPRISE

Skills Pass Support

Introduction

Skills Pass

A verification process required to work in the
Tourism & Hospitality Sectors



Overview

Objective

Malta Enterprise shall support licenced operators in covering part of the costs of staff in employment to obtain the Skills Pass

Type of Aid

Tax Credit (*de minimis aid*)

Maximum Aid

50% of costs incurred up to 31st December 2024

Deadline for Applications

31st January 2025



Who can apply?

Licensed operators of establishments in the Tourism and Hospitality Sector:

- having a valid hotel or restaurant licence issued by the Malta Tourism Authority
- not excluded from receiving aid under de minimis
- at single undertaking level, have not exceeded de minimis thresholds (€300,000 over three years).
- compliant with Income Tax, VAT and Social Security dues



Applying for Support

Application – Claims basis

- a. All costs must be already incurred at application stage.
- b. Applicants are to submit **ONE** application per establishment covering all costs incurred for eligible personnel enrolled to undergo the Skills Pass verification.
- c. Costs must be incurred by 31st December 2024.
- d. Application submission through [ME Client Portal](#).
- e. Applications must be submitted by 31st January 2025.

Documentation

Application Form

- Request for Support
- **Invoice** and **Receipt** issued through the ITS Skills Pass portal confirming payment
- Bank Transfer sheet
- Copy of a bank statement or similar document confirming that payment was affected from an account owned by the applicant.
- Tax Compliance Status Certificate – issued up to 2 months from submission of application
- De minimis declaration – filled in on the portal

Processing

Applications

- Shall be processed **after** 31st January 2025.
- May be verified with the Institute of Tourism Studies.

Tax credit certificates

- Shall be issued following successful verification.

Thank you | Questions?

For further information contact

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